



OutdoorLads
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14 August 2024

Dear Member,

This notice is to give you official notification of the forthcoming OutdoorLads 2024 Annual General Meeting (AGM). Items covered are:

- Date, time and location
- Appointment of trustees
- Resolutions
- Proxy (advance) voting
- Other related events

Date, Time and Location

The OutdoorLads 2024 AGM will be held on **Saturday 21 September 2024** at Britannia Hotel Manchester, Portland Street, Manchester M1 3LA.

Registration will open at 14:00 with the **meeting commencing at 14:30**, for both the event in Manchester and online attendance.

To confirm your attendance please register on the event page: [The AGM 2024 \(Manchester\)](#)

This will be a hybrid meeting, and you can sign up to attend virtually at [The AGM 2024 \(Online\)](#)

Full (including Concession) Members who cannot attend in person or virtually will be able to vote online in advance of the meeting – see later in this letter.

Members will be asked to confirm their name on arrival at the meeting.

Appointment of Trustees

The Board is looking to recruit to four positions on the board from the membership. There are three specific roles to be filled, including the Treasurer, the Trustee for Members and Staff, and the Trustee for Volunteers and Leaders. These positions are for the usual three-year term. The fourth position is the Representative Member, which has a fixed one-year term.

The Board is now inviting applications from interested parties for the three specific vacancies. The Board is undertaking a selection process for these roles, and the preferred individuals will be recommended to the membership for election at the AGM. The selection process will enable the Board to ensure strong candidates with the necessary skills, experience and knowledge are selected. However, this does not preclude others from standing for those roles should they wish.

Full and Concession Members interested in becoming a Trustee in one of the three specific roles are invited to review the [recruitment pack](#) and to apply at the earliest available opportunity (and in any case by 30 August 2024) in order to be considered as a recommended candidate.

There is no selection process for the Representative Member, which will be elected to directly by the membership. Please see the [recruitment pack for that role](#) for details of how to apply.

Full or Concession Members wishing to put themselves forward for election to the Board of Trustees will, irrespective of the above-mentioned selection process, need to submit details to the Returning Officer (Liam Russell) by way of email to Vacancies@OutdoorLads.com detailing your full name, username, names of your proposer and seconder, and no more than 400 words describing why you wish to stand for election. This will be your manifesto.

Nominations must be proposed by a separate Member and seconded by another Member. The proposer and seconder must send their proposals in a separate email to the Returning Officer including their full name and username. Both the proposer and seconder should be Full Members (including Concession Members) of OutdoorLads as at 30 August 2024 and should not be a family member or spouse, an existing Trustee or staff member of OutdoorLads.

All nominations, along with proposer and seconder e-mails, should reach the Returning Officer on Vacancies@OutdoorLads.com no later than midday on Tuesday 10th September 2024. Nominees' details including the manifesto will be published by the end of the day on Thursday 12 September 2024.

If you are considering standing, we recommend first contacting Rob Mitchell (Rob.Mitchell@OutdoorLads.com) to discuss the roles and functionality of the Trustee Board. Details of all vacancies can be [found on our website](#).

Following elections at this AGM, there will be a maximum of six trustees in post.

All trustee appointments are subject to a satisfactory DBS checks and references.

Resolutions

Should a Member wish to raise a resolution at the AGM, the wording of this resolution should be forwarded to the Secretary (Liam Russell) by way of email to AGM@OutdoorLads.com, along with the full name and username of the Member wishing to raise the resolution. Any such matters should reach the Secretary no later than midday on Tuesday 10 September 2024. Any received motions will be published by the end of the day on Thursday 12 September 2024 on the [AGM Documents page](#).

Proxy (Advance) Voting

If you are unable to attend the AGM in person or online, you will still be able to vote in advance (via proxy). This will be in the form of an online vote, and will be available by the end of the day on Thursday 12 September 2024 on the [AGM Documents page](#).

To submit your proxy (advance) vote, you will need to be complete the form and submit it to the Returning Officer, Liam Russell by midday on Friday 20 September 2024.

AGM Documentation

As they become available, you will find all the documentation for the AGM including AGM Minutes from 2023, audited 2023-24 Accounts and Annual Report, details of Trustee nominations and any submitted resolutions prior to the meeting on the [AGM Documents page](#).

Other Related Events

If you are in Manchester for the AGM, why not join us that evening for a [social event in the Gay Village](#)?

A number of other events in Manchester over the course of the AGM weekend are planned, but not yet live. Full details of these can be found in due course at on the [AGM event page](#).

If you have any questions regarding the content of this email or the AGM in general, please contact me on Liam.Russell@OutdoorLads.com.

Yours sincerely,

Liam Russell
Programme Manager and Company Secretary